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Minutes of Creekwood Subdivision Meeting, June 12, 2013

Meeting called to order at 6:30 pm. at St. Mark's UCC Church
(A notice was delivered or mailed to all home owners previous to meeting date.)

Trustees in attendance: Trevelyn Zander, Mike Wood, John Coleman
Others in attendance: Dorothy Zander, Kevin James, Virgil and Carol Huber, Marge and Dawn Cloninger, Joe and Joann Pisciotta, Tina Schulte, Rick Weber

Trevelyn opened the meeting by thanking St. Mark's for letting us use their space. A handout (attached) was provided to those in attendance as well as paper and pencil. People were asked to provide current information for a roster. He asked for a volunteer to take minutes.

Highlights from Annual Meeting were discussed as well as actions that have been taken/accomplished since then. In regard to possible NO PARKING areas in the subdivision, Trevelyn Zander asked for two volunteers to look at where signs might be placed appropriately. Of greatest concern were Creekwood and the curves on Blackberry and Butternut. Mike Wood and Virgil Huber volunteered to mark for possible signs. The trustees will review and Dig Rite will be called before any signs are installed. There was discussion about when residents have company. It was pointed out that enforcement of any NO PARKING would be from Jefferson County Sheriff's Dept. whose number is 636-797-9999. The need for some new stop signs was discussed and authorization to procure them given.

Trevelyn explained a problem with how residents were billed and overdue fees assessed in seven cases. He suggested these minor charges be waived. Joann Pisciotta moved that they be waived. Mike Wood seconded the motion and it carried unanimously. For convenience of paying for small work/maintenance items Trevelyn asked for authorization of up to \$250 for such items. He noted that Omni's contract provided for up to \$500. Kevin James moved and Virgil Huber seconded a motion to provide for up to \$250 be paid 'out of pocket' when the need arises.

Examples of how the books would be kept were shown. Financial statements will be prepared monthly with bank reconciliations and an annual statement provided to residents. Books may be reviewed by calling Trevelyn Zander to set up a convenient time. (636-296-4157) Since we have a post office box now, it is being asked that any concerns or complaints be sent to the PO Box for review by the trustees as a whole.

Road repair needs will be reviewed by the trustees. Promark Paving is recommending seal and chip to avoid excessive build up on some streets and to control cost. Clean up would be more complete and sooner than in previous years.

Everyone was asked to note if they would be willing to help with future work projects. E-mail addresses are being collected to facilitate communication. Everyone was reminded that two trustees are needed to fill in for two trustees who resigned. It was also pointed out that residents are welcome to attend any board meetings and encouraged to indicate that they would like to be notified.

Respectfully submitted,
Dorothy Zander

Creekwood Residents Meeting – June 12, 2013

Welcome - Thanks to St. Mark's for letting us meet here.

Everyone has been given pencil and paper. Please provide your name, address, phone and if desired, e-mail address. Use additional paper to make notes of issue/ideas you have. We will gather and review these after the meeting. They will be reviewed by the trustees and a reply given as appropriate.

From Annual Meeting- May 16, 2013

- Trevelyn Zander offered to return to being treasurer for subdivision
- Resignation of Omni
- Concerns expressed about parking on curves on Blackberry and Butternut

Following Annual Meeting

- Files have been retrieved
- Bank account opened at First Bank – either of two authorized signatures
- Post Office Box procured – two keys
- Two trustees have resigned – two may be 'appointed for duration of term' (by-laws).
- Reviewed with Jefferson County No Parking
- Signs priced, offers to install signs made by residents

New Items

- Waving of selected 'penalties' and fees due to Omni procedures.
- Authorization for mileage allowance at .50 per mile
- Review of expense authorizations
- Books available for review on pre-request.
- Simplified reporting of income and expenses
- Upcoming road repair options

Additional

Sheriff's Dispatch number is 636-797-9999 to request enforcement of No Parking or other issues. List car make,color, license number.

Please make sure there is an accurate phone number and (if desired) e-mail address provided for your residence. We are working toward an e-mail address for the subdivision. Indicate if you would be willing to participate in work projects. A roster for use by Creekwood residents will be available upon request.